

Traffic and Road Safety Advisory Panel

Supplemental Agenda

Date: Tuesday 19 October 2021

. Agenda - Part I

3. **Appointment of Adviser** (Pages 3 - 6)
Report of the Director of Legal and Governance.

Agenda Item	Special Circumstances/Grounds for Urgency
3. Appointment of Adviser	Members are asked to consider the late report in order to make an informed decision. The report was not ready at point of publish.

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**Report for: Traffic and Road Safety
Advisory Panel**

Date of Meeting:	19 October 2021
Subject:	Appointment of a (non-voting) Adviser to the Traffic and Road Safety Advisory Panel
Key Decision:	No
Responsible Officer:	Hugh Peart, Director of Legal and Governance Services
Portfolio Holder	Councillor Varsha Parmar, Portfolio Holder for Environment and Climate Change
Exempt:	No
Decision subject to Call-in	Yes (following consideration by the Portfolio Holder)
Wards affected:	N/A
Enclosures:	None

Section 1 – Summary and Recommendations

This report advises Members about the appointment of an adviser to the Panel for the remainder of the Municipal Year 2021/22. Members are requested to consider the report and agree the nomination for the remainder of the 2021/22 Municipal Year.

Recommendations:

That the Panel recommend to the Portfolio Holder for Environment and Climate Change that the nomination for an Adviser to the Panel as set out in the report at paragraph 2.2 be agreed.

Reason: (For recommendation)

To fill a vacancy on the Panel. To assist in the work of the Panel.

Section 2 – Report

- 2.1 Rule 35.4 of the Executive Procedure Rules of the Constitution provides for the appointment of advisers to assist in the work of the Panel either generally or on specific matters.
- 2.2 Two advisers were appointed in July 2021, thereby leaving two vacancies on the Panel. Mr Adam Gabsi, the Chair of Harrow Association of Disabled People, has confirmed his wish to replace the former adviser of HAD I for the remainder of the 2021/22 Municipal Year:

- **Harrow Association of Disabled People** – Works to promote and bring about inclusion and equality for all disabled people in all areas of life.

Website - <http://www.had.org.uk> The Panel is asked to note that there is currently one vacancy as no nomination has been received from London Living Streets.

- 2.3 If appointed, the adviser will be required to comply with the Council's Protocol on Co-optees and Advisers (Part 5H of the Council's Constitution).

Ward Councillors' comments

Not applicable.

Legal Implications

The appointment is in accordance with the Council's constitution.

Financial Implications

There are no financial implications arising from this report.

Risk Management Implications

Risks included on corporate or directorate risk register? **No**

Separate risk register in place? **No**

The relevant risks contained in the register are attached/summarised below.
n/a

The following key risks should be taken into account when agreeing the recommendations in this report:

Risk Description	Mitigations	RAG Status
If not appointed, the Panel may not have access to expert external advice when conducting its business.	<ul style="list-style-type: none">▪ The appointment of the proposed advisor	
The advisors may not have appropriate skills or knowledge to provide sound advice to the Panel.	<ul style="list-style-type: none">▪ The new adviser has the appropriate background.▪ The adviser has appropriate skills and knowledge to enable sound advice to be provided.	
Non-compliance with the Council's Protocol on Co-optees and Advisers.	<ul style="list-style-type: none">▪ The adviser is required to sign and confirm that they have understood The Protocol on Co-Optees and Advisers and the Members Code of Conduct.	

Equalities implications / Public Sector Equality Duty

It is anticipated that appointing the proposed adviser will support the Council in meeting its Public Sector Equality Duty based on the advice they will be able to contribute.

Council Priorities

Contributes to the following Corporate Priority: 'Improving the environment and addressing climate change' and 'Addressing health and social care inequality' in a general sense by enabling more people to actively engage in sporting activities in ways that improve health and creating transport infrastructure that supports economic growth.

Section 3 - Statutory Officer Clearance

Statutory Officer: Sharon Daniels

Signed on behalf of the Chief Financial Officer

Date: 13/10/2021

Statutory Officer: Jimmy Walsh

Signed on behalf of the Monitoring Officer

Date: 15/10/2021

Mandatory Checks

Ward Councillors notified: NO, as it impacts on all Wards

Section 4 - Contact Details and Background Papers

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Background Papers:

- [Council's Constitution](#)